

CHAPTER 1

ADMISSION REQUIREMENTS AND APPLICATION PROCEDURES

FRESHMAN ADMISSION

The University of Maryland is a publicly-supported, land grant institution dedicated primarily to the educational needs of Maryland residents. Within its responsibilities as a state institution, the University attracts a cosmopolitan student body and each year offers admission to a number of promising students from other states and jurisdictions. Currently, 50 states, the District of Columbia, 2 territories, and 100 foreign countries are represented in the undergraduate population. Admission policies are determined by the Board of Regents.

The University of Maryland at College Park maintains a competitive admission policy, with priority given to those students with the most outstanding academic credentials, and seeks to enroll students who demonstrate the potential for academic success.

That potential is typically assessed by examination of high school course work and results from either the Scholastic Aptitude Test (SAT) or the American College Test Assessment (ACT). In general, all entering students should have completed four years of high school English; three years of history or social science; two years of science, both of which will involve laboratory work; three years of mathematics courses equivalent at least to Algebra I, Algebra II, and Plane Geometry; and two years of a foreign language. In addition, students are strongly encouraged to take a fourth year of mathematics.

High School Record

In general, the University of Maryland at College Park requires freshman applicants to earn a high school diploma prior to their first registration at the University. Applicants should make sure that final high school transcripts are sent to the Office of Undergraduate Admissions prior to enrolling. All offers of admission are contingent upon satisfactory completion of current work.

Each applicant's previous academic achievement is reviewed according to the information available on the student's high school transcript. In some cases mid-year grades for the senior year also will be considered. The Admissions Committee considers the following academic criteria when evaluating candidates for admission: nature and rigor of course load, grades in academic courses, progress as reflected in grades over time and performance compared with high school peers. High school grades will be reviewed in the context of the level of course work taken.

Standardized Admission Test Scores

All freshman applicants must present results from either the ACT or the SAT. Test results may be submitted directly to the University of Maryland at College Park by the American College Testing Program for the ACT or the Educational Testing Service for the SAT or by the high school. The applicant is strongly urged to include his or her social security number when registering for either test. The social security number will expedite processing of the application for admission. The reporting code for the University of Maryland at College Park is 1746 for applicants submitting the ACT, and is 5814 for those submitting the SAT. The university strongly recommends that these tests be taken as early as possible, but no later than January of the year of application. Further information on both tests may be obtained from high school guidance counselors or directly from the American College Testing Program, Iowa City, Iowa 52243 and the Educational Testing Service, Princeton, N.J. 08540.

Additional Criteria

While standardized test scores and grade point averages play an important role in the admission process, they are not the sole factors in determining a candidate's admissibility. Students are asked to submit a recommendation from their school counselor on the form provided in the application. A list of cocurricular activities in high school is requested on the application. An essay and additional letters of recommendation also will be considered. The Admissions Committee may review a student in light of his or her unique talents and abilities. Students with accomplishments in art, music, leadership and other cocurricular endeavors should make this information available to the Office of Undergraduate Admissions.

Application Forms

Application forms may be obtained by writing to the Office of Undergraduate Admissions, Mitchell Building, University of Maryland, College Park, Md. 20742-5235, or by calling 314-8385. Application forms may be obtained in many high school guidance offices, as well.

Application Fee

A non-refundable \$30 application fee is required with each application.

Fall Semester Freshman Admission

The University of Maryland at College Park strongly urges that all applicants apply early to assure consideration for admission. Because of space limitations, the institution may not be able to offer admission to all qualified applicants. A completed application will include official high school transcript and SAT or ACT report, application and \$30.00 fee.

The University of Maryland at College Park operates according to a rolling admission plan. The admission committee begins reviewing applications and releasing decisions in November, with most decisions released by the end of March. Some applicants may be asked to submit senior mid-year grades before a final decision may be made. Students are encouraged to submit applications by December 1 for best consideration for admission and special programs. Qualified students who submit an application for admission by this date will be considered for merit-based scholarships. Most of the new first-year class is filled by the end of March, and subsequent applications are considered on a space-available basis. The following calendar describes the admission process for Fall semester applicants:

November	Admission committee begins to review applications and release decisions.
December 1	Priority application date for admission. Qualified students who apply by this date will be considered for merit-based scholarships. Admission committee begins to mail decisions.
February 15	Priority deadline for financial-aid applications. For more information about financial aid, consult Chapter 2 of this catalog. Applicants wishing to submit senior mid-year grades should do so no later than this date. Students whose applications are complete by this date should receive an admission decision by March 31.

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March 31	Final admission decisions are released for candidates whose applications are complete. A limited number of students may be offered the opportunity to be placed on an admission waiting list.
May 1	Enrollment Confirmation Deadline. All admitted students must confirm their intention by returning the Enrollment Confirmation Form with a \$100 deposit.
June 1	Students on the waiting list are notified of final admission decisions.

Spring Semester Freshman Admission

The priority application date for spring semester freshman admission is December 15. Applications received after this date will be considered on a rolling, space-available basis.

Financial Aid Applications

Students seeking financial assistance should apply for financial aid **before** receiving their letter of admission. The priority application deadline is February 15. More information is available in the section on Financial Aid in Chapter 2 of this catalog.

Special Admission Options

To serve students who are not typical freshmen, the University of Maryland at College Park has developed special options for admission:

Admission Options for High Achieving High School Students

- 1. Concurrent Enrollment:** Talented high school seniors have the opportunity to enroll at the University of Maryland at College Park for two courses, or seven credits, each semester. Successful applicants will have pursued a rigorous high school program and will have indicated exceptional performance and ability achieved over time. To apply, students must submit a) the completed application and fee, and b) high school transcript, c) an essay explaining why they are interested in the program, d) a letter of recommendation from the high school, and e) a letter of permission from the parents or guardian. Students must live within commuting distance. Tuition is assessed on a per-credit-hour basis. All mandatory fees apply in full.
- 2. Summer Enrollment:** High school students with a minimum 3.0 grade point average may enroll for courses during the summer preceding their junior or senior year. They must file a regular application for undergraduate admission, including an official high school transcript. Tuition is assessed on a per-credit-hour basis. All mandatory fees apply in full.
- 3. Early Admission:** Although the University of Maryland at College Park generally requires applicants to earn a high school diploma prior to their first full-time registration, the University will admit a limited number of well-qualified students without high school diplomas. Successful applicants will have pursued a rigorous high school program and will have indicated exceptional performance and ability achieved over time. Students must be within two credits of high school graduation and have the commitment of the high school to award a diploma after successful completion of the freshman year at College Park. To apply, students must submit a) the completed application and fee, b) high school transcript and SAT or ACT results, c) an essay explaining how they will benefit from the program, and d) a letter of permission from the parents or guardian.

Early admission students are eligible for on-campus housing, scholarships based on academic achievement, and the University Honors Program. Early application is advised.

- 4. Gifted Student Admission:** The University will consider for admission a limited number of gifted students who have completed at least the seventh grade. Competitive applicants must have a superior academic record as measured by grades and standardized test scores. Students must have an initial conference with a member of the Undergraduate Admissions staff. The Admission staff may, if it is deemed helpful to the admission decision, make referrals for further assessment to campus counseling services. Students admitted under this category are usually limited to six credits of enrollment per semester.

- 5. Students With Learning Disabilities:** The University of Maryland at College Park expects that all students admitted to its degree programs will fulfill all of the published requirements for graduation. These requirements are widely published, and include fundamental studies in English and mathematics, as well as other general education requirements of the CORE program, and all curriculum requirements of the major program and the degree-granting college or school. Students should not accept an offer of admission with the expectation that any requirement will be waived. For additional information about the admission process for students with documented learning disabilities, please contact the Office of Undergraduate Admissions.

High School Equivalency Examination (GED)

Maryland residents who are at least 16 years of age and who have not received a high school diploma may be considered for admission, provided they have earned the high school General Education Equivalency (GED) certificate. In order to be admitted, the applicant must present an above average total score, as well as above average scores on each of the five parts of the test.

Non-Accredited/Non-Approved High School

Students from non-accredited/non-approved high schools who seek admission to the University of Maryland at College Park should contact the Office of Undergraduate Admissions for information.

Advanced Placement (AP) Credit

The University of Maryland at College Park encourages applicants to seek AP credit so that academically successful students may move forward in their programs at an appropriate pace. However, credit is not granted for all exams offered by the College Board. Credits are accepted and courses are exempted, based on departmental approval, according to the chart on the following page. Students should arrange to have their scores sent directly to the University of Maryland at College Park from the Educational Testing Service; the code is 5814. Students should also inform their advisors at Orientation that they anticipate receiving AP credit, because this information may affect their placement in subject-matter courses.

If a student has already received AP credit at another institution, this credit will be reevaluated. The score received must be equivalent to the minimum score the University of Maryland at College Park accepted at the time the test was taken; otherwise, the credit will not be eligible for transfer. AP credits that are accepted are recorded as transfer credit on University of Maryland at College Park records, and figure in the total number of credits earned toward graduation. Students may not receive AP credit for an equivalent course taken at the University of Maryland at College Park or elsewhere. If students earn credit in a course equivalent to an AP exam for which they also earned credit, the AP credit will be deleted from their records. Students should check with their advisors for detailed information on the assignment of AP credit.

Please note that the chart represents a general outline of AP credit. In all cases, credit is available only for grades of 3 or higher, subject to ongoing departmental reevaluation. All departments reserve the right to reevaluate the content of exams and to change the assignment of credit and course equivalences. Any new exams offered after February 15, 1990 may or may not be evaluated by the appropriate department. Students should check with their advisor at Orientation.

Certain departments, particularly Math and Physics, have separate criteria for placement in courses and the assignment of credit. Students should check with those departments for additional information. All entering freshmen will be placed in math courses according to the University of Maryland at College Park math placement exam.

International Baccalaureate Examination Credit Awards

The University of Maryland at College Park awards credit to students who sit for International Baccalaureate exams according to the table below. Interested students should call the Office of Undergraduate Admissions for additional information, 314-8385.

N.B.: Credit awards and course equivalences are subject to change.

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AP EXAM TITLE	SCORE	EQUIVALENT CREDITS AWARDED	OR RELATED COURSES	MAJOR	CORE	NOTES
ART HISTORY						
History of Art	3 4 or 5	3 Credits 3 Credits	ARTH 100 ARTH 201	No Yes	Yes Yes	Students may use AP ARTH credit to fulfill CORE-Arts. Students with scores of 4 or 5 may not take ARTH 201 for credit. Consult department with questions about placement, 405-1481.
ART						
Art-Drawing	4 or 5	3 Credits	ARTT 110	Yes	No	Students interested in establishing credit for specific courses must submit portfolio to
Art-General	4 or 5	3 Credits	LL Elective	No	No	

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AP EXAM TITLE	SCORE	CREDITS AWARDED	EQUIVALENT OR RELATED COURSES	APPLICABILITY		NOTES
				MAJOR	CORE	
HISTORY						
United States	3 4 or 5	3 Credits 6 Credits	HIST 156 or HIST 157 HIST 156 & HIST 157	Yes Yes	Yes Yes	<u>US History</u> : A score of 3 will be awarded three credits as chosen by the student (HIST 156 or HIST 157, but not both). A score of 4 or 5 will be awarded six credits (HIST 156 and 157). Either course fulfills the CORE-History requirement.
European	3 4 or 5	3 Credits 6 Credits	HIST 111 or HIST 113 HIST 111 & HIST 113	Yes Yes	Yes Yes	
LATIN						
Vergil	4 or 5	4 Credits	LATN 201	Yes	Yes	Students with score of 4 or 5 may not take LATN 201 or lower for credit. LATN 201 counts for majors in "Classical Humanities" or "Greek and Latin." AP Latin fulfills CORE Humanities. Consult department with questions about placement, 405-2013.
Catullus & Horace	4 or 5	3 Credits	LL Elective	No	No	
MATHEMATICS						
Calculus AB	3, 4 or 5*	4 Credits	MATH 140	Yes	Yes	Students who receive credit have fulfilled both Fundamental Studies math and a non-laboratory CORE math/science requirement. Students who receive credit for MATH 140 or 140 & 141 may not receive credit for MATH 220 or 220 & 221. Consult department with questions about placement, 405-5053.
				*MATH 141 may be completed through credit-by-examination.		
Calculus BC	3, 4, or 5	8 Credits	MATH 140 & MATH 141	Yes Yes	Yes Yes	
MUSIC						
Listening & Literature	3, 4, or 5	3 Credits	MUSC 130	Yes	Yes	Music majors with score of 4 on Theory exam take MUSC 151; majors with score of 5 receive credit for MUSC 150/151. Consult department with questions about placement, 405-5561.
Theory (Non-Majors)	4 or 5	3 Credits	MUSC 140	Yes	Yes	
Theory (Majors)	4 or 5	3 Credits	MUSC 150/ MUSC 151	Yes	No	
PHYSICS						
Physics B	4 or 5	6 Credits	See Note	See Note		Students completing any of the Physics AP Examinations with scores of 3, 4, or 5 must see the Physics Department for proper evaluation and placement. Please bring documentation concerning scores on the Calculus BC AP Examination and/or the UMCP Math Department Placement scores. These scores will be considered in determining evaluation and placement. Under certain circumstances credit may apply to CORE science requirements. Contact Student Services in the Physics Department, 405-4979.
Physics C Mechanics	3, 4 or 5	3 Credits	See Note	See Note		
Elec. & Magnetism	3, 4 or 5	3 Credits	See Note	See Note		
PSYCHOLOGY						
	4 or 5	3 Credits	PSYC 100	Yes	Yes	The AP exam counts towards the 35 credits required in the major; instead of needing a 2.5 GPA in PSYC 100 and 200, the student must earn a 2.5 GPA in PSYC 200 and either PSYC 221 or 235. PSYC 100 fulfills one of two CORE-SB requirements. Consult department with questions about placement, 405-5866.
SPANISH						
Language	4 5	4 Credits 6 Credits	SPAN 201 SPAN 202 & SPAN 207	No No Yes	Yes Yes No	<u>Language</u> : Students with score of 4 who wish to continue must enroll in SPAN 202, 211, or 207; with score of 5 must enroll in 300-level courses. <u>Literature</u> : Students with score of 4 or 5 must enroll in 300-level courses. CORE: AP SPAN 201 or 202 fulfills the CORE-Humanities; AP SPAN 221 fulfills the CORE-Literature requirement. Students continuing Spanish study should consult department for proper placement, 405-6452.
Literature	4 5	3 Credits 6 Credits	SPAN 221 SPAN 207 & SPAN 221	Yes Yes Yes	Yes No Yes	

Important: LL refers to courses at the lower (100 and 200) level. Students may not receive credit both for AP courses and for equivalent UMCP or transfer courses. AP credit will be deleted in such cases. Decisions about applicability of courses to CORE are updated on an ongoing basis. Consult Schedule of Classes for most recent information. Native speakers may not earn AP credit for the French, German, or Spanish language exams.

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International Baccalaureate Examination Credit Awards

EXAMINATION	SCORE	CREDIT AWARD
BIOLOGY		
Higher Level	5	4
Higher Level	6, 7	4
CHEMISTRY		
Higher Level	5	4
Higher Level	6, 7	8
COMPUTING		
Higher Level	5, 6, 7	3
ECONOMICS		
Subsidiary/ Higher Level	5	3
Subsidiary/ Higher Level	6, 7	6
ENGLISH A/B		
Higher Level	5, 6, 7	3
FRENCH		
Subsidiary Level	5	3
Subsidiary Level	6, 7	6
Higher Level	5	6
Higher Level	6, 7	9
GEOGRAPHY		
Subsidiary/ Higher Level	5, 6, 7	3
GERMAN		
	6, 7	4 - 8*
*specific award of 4 to 8 credits will be determined after consultation with advisor		
MATHEMATICS		
Higher Level	5, 6, 7	7
PHILOSOPHY		
Higher Level	6, 7	3
PSYCHOLOGY		
Subsidiary/ Higher Level	6, 7	3
SPANISH		
Subsidiary Level	5	3
Subsidiary Level	6, 7	6
Higher Level	5	6
Higher Level	6, 7	9

Admission to Limited-Enrollment Programs (LEP)

Certain colleges, schools, and departments within the University have taken steps to limit their enrollment in order to maintain quality programs. For the 1994-95 academic year these included: School of Architecture; College of Business and Management; A. James Clark School of Engineering; Department of Government and Politics; College of Journalism; Department of Landscape Architecture; Department of Psychology; Department of Special Education; and all teacher education majors. LEP programs are continually reviewed. Students should check with the appropriate college or the Limited Enrollment Program Counselor at 314-8385 for updated information.

Freshmen: Admission for new freshmen to Limited-Enrollment Programs is determined on a space-available basis. Most freshmen will gain entrance to the major of their choice. Because space may be limited for a particular major, early application is encouraged. Freshmen who are directly admitted to an LEP will be subject to a performance review when they complete 45 college credits. The review varies from program to program, but always includes satisfactory performance in a set of appropriate courses. Students not passing the review will be required to choose another major. See the academic program description for specific details.

Freshmen not directly admitted to an LEP may enroll in the Division of Letters and Sciences. Students are not guaranteed admission to an LEP at a later date, although they may gain admission by meeting the requirements outlined in their particular program by the time they complete 56 credits at College Park. See the following section on LEP transfer admission and the LEP program descriptions for further details about this option.

Transfers: Transfer students and on-campus students wishing to change their major to an LEP must meet a set of gateway courses with minimum grades in order to be admitted to the program. Space is limited in each program, and the most qualified applicants will be admitted each semester. Additional information for each of the limited-enrollment programs may be found in the descriptions of academic majors elsewhere in this catalog.

Transfer students who are not directly admissible to an LEP upon application to the University will be assigned to an alternate program. Those with fewer than 56 credits will be assigned to the Division of Letters and Sciences, and will be allowed one opportunity to meet the gateway requirements by the time they complete 56 credits. Students with more than 56 credits will be admitted to an interim program for 1 semester in which they will be advised regarding their qualifications for the LEP and, in some cases, the need to choose another major.

Pre-Professional Programs and Options

The University of Maryland at College Park offers preprofessional advising in Dental Hygiene, Dentistry, Law, Medical and Research Technology, Medicine, Nursing, Optometry, Osteopathy, Pharmacy, Physical Therapy, Podiatry, and Veterinary Medicine. This advising will guide the student to the best preparation for advanced study and training in these fields. For additional information, see the description of "Campus-Wide Programs" in this catalog.

Participation in a preprofessional program at the University of Maryland at College Park does not guarantee admission to another branch of the University or to another institution.

Students who have already earned more than 30 semester hours at another college-level institution, and who seek admission to preprofessional programs in Nursing, Pharmacy, Dental Hygiene, Physical Therapy, and Medical and Research Technology should contact the academic advisor for the preprofessional programs at the University of Maryland at College Park before filing an application for the University of Maryland at College Park. Please address correspondence to the academic advisor of the specific preprofessional program to which you are applying; for example, Advisor for Pre-Nursing Program, O110 Hornbake Library, University of Maryland, College Park, Md. 20742.

Special Applicants

Golden Identification Card Program

The University of Maryland at College Park participates in the University of Maryland's Golden Identification Card Program. The institution will make available courses and various services to persons who are 60 years of age or older, who are legal residents of the State of Maryland, and who are retired (not engaged in gainful employment for more than 20 hours per week). When persons eligible for this program are admitted to the University, they register on a space-available basis for credit courses as regular or special students in any session, and receive a Golden Identification card. Golden ID students must meet all course prerequisite and co-requisite requirements. Tuition is waived for these courses, however, a Golden ID administrative fee is assessed every semester. Golden ID students may register for a maximum of three courses per term. Golden ID students are not eligible for Consortium courses. The Golden Identification Card will entitle eligible persons to certain academic services, including the use of the libraries and the shuttle bus service. Such services

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will be available during any session only to persons who have registered for one or more courses for that semester. Golden ID students also have the opportunity to become involved with the Golden ID Student Association which provides cultural and social events, course recommendations, and peer advising. Additional information may be obtained from the Office of Undergraduate Admissions, Ground Floor, Mitchell Building, 314-8385, or the Special Programs Office, 1108 Mitchell Building, 314-8237.

Multi-Ethnic Students

In keeping with the University Affirmative Action Program, special consideration will be given to multi-ethnic students who demonstrate the potential for academic success. Multi-ethnic students are urged to contact both an admission counselor in the Office of Undergraduate Admissions and the Office of Multi-Ethnic Student Education, 1101 Hornbake Library, 405-5616.

Non-Degree (Special) Students

Applicants who qualify for admission but do not desire to work toward a baccalaureate degree may be admitted as non-degree-seeking (special) students.

Special students who have received a baccalaureate degree are advised that no credit earned while enrolled as special students may be applied at a later date to a graduate program. These post-baccalaureate students may enroll in undergraduate courses for which they possess the necessary prerequisites, but may not enroll in courses restricted to graduate students only. Students who wish to take courses at the graduate level (600 and above) must contact the Graduate School for information concerning admission requirements for Advanced Special Student status.

Non-degree seeking (special) students who do not have a baccalaureate degree must submit transcripts and meet regular admission standards. Transcripts are not required from students with baccalaureate degrees. Because of space limitation, several departments require permission be given in advance to enroll as a non-degree student. Please contact the Office of Undergraduate Admissions for further information.

Returning Students and Veterans

Applicants who have not attended school for more than five years, or who have had military experience, should contact both an admission counselor and the Returning Students Program, 314-7693.

Students returning to the University of Maryland at College Park after a separation of five calendar years may petition the appropriate dean to have a number of grades and credits from courses previously taken at the University of Maryland at College Park removed from the calculation of their cumulative grade point averages and from the credits applied toward graduation requirements. For more information, consult the chapter on Academic Regulations and Requirements.

INTERNATIONAL STUDENT ADMISSION

The University of Maryland values the contribution international students make to the College Park academic community. Therefore, applications from the international community are welcomed. Due to the differences between foreign educational systems and education in the United States, international students may face a number of challenges in adapting to study at the University. Students who have received, throughout their secondary school and university level work, marks or examination results considered to be "very good" to "excellent" are those who are most likely to succeed at our institution. Admission for international students is competitive and offered only to those who are considered by the University to be better than average in their own educational settings. Students also have to demonstrate, in their secondary-level studies, that they have successfully completed a diversity of subjects representing language, mathematics, physical or biological science and social sciences. Because of the keen competition at the University of Maryland, we suggest applicants apply early.

Applicants holding visa types A, E, F, G, H, I, J, and L will be admitted on the basis of their academic backgrounds and must present records with marks of "very good" to "excellent". Non-immigrants who have completed four years of U.S. secondary education (grades 9 through 12) will be evaluated on the same basis as U.S. citizens and Permanent Residents/Immigrants. International applicants who present one full year of acceptable university level credit will be considered for admission as

transfer students. Those with less than one full year of acceptable credit must also present secondary school records.

International students applying for admission to undergraduate programs at the University of Maryland at College Park must submit: 1) an application and fee for admission; 2) copies of official secondary school records, including any secondary external examinations; 3) transcripts of any university level studies completed in the United States or elsewhere. Original documents written in a language other than English must be accompanied by literal English translations.

International students who have completed grades 10, 11, and 12 in a United States high school must also submit results from Scholastic Aptitude Test (SAT) or American College Test Assessment (ACT). All freshman applicants to the A. James Clark School of Engineering, regardless of where they have studied, must present SAT scores. Admission to limited-enrollment programs (see "Admission to Limited-Enrollment Majors" for identification of these majors) requires international students to have marks of no less than "excellent" in previous education.

International students on F-1 student visas accepted for admission to the University will receive the I-20 form from the office of International Education Services (IES); this form is needed to secure, transfer, and extend the student visa after applicants have certified their financial support and submitted evidence of satisfactory English proficiency to the IES office.

International students accepted for admission will be expected to plan their arrival sufficiently in advance of the registration period to secure housing and attend the special orientation program for international students that is held prior to registration.

English Proficiency

All applicants must demonstrate a satisfactory level of English proficiency. Such proficiency is necessary to pursue a full course of study at the University of Maryland at College Park. All non-native speakers of English must submit a score report from the Test of English as a Foreign Language (TOEFL) during the application process. Non-native speakers who have received a degree from a tertiary-level institution in the U.S., English-speaking Canada, United Kingdom, Ireland, Australia, New Zealand, or Commonwealth Caribbean are exempt from the TOEFL requirement. Native speakers of English are defined as those educated entirely in the U.S., English-speaking Canada, United Kingdom, Ireland, Australia, New Zealand, or Commonwealth Caribbean. Applicants who are unsure as to whether or not they need to take the TOEFL should contact the Office of International Education Services. Non-native speakers of English who have graduated from U.S. high schools must submit TOEFL examination results or a score of 400 or higher on the SAT verbal section. For information and a TOEFL application brochure, write to: TOEFL, Box 2896, Princeton, N.J. 08540.

Optimal Application Deadlines

All applicants must submit all foreign educational credentials, including certified English translations if the original documents are in a language other than English. All admission decisions will be released on a rolling basis.

1. All non-immigrants holding visas A, E, F, G, H, I, J and L must meet the following application deadlines:

Fall semester—March 1
Spring semester—August 1

2. Permanent residents with foreign documents and U.S. citizens with foreign documents should submit their completed applications by the following deadlines:

Fall semester—April 30
Spring semester—November 1

Return of Foreign Records

Transcripts, records, and mark sheets of applicants with foreign credentials are maintained by the Office of Undergraduate Admissions for two years. If these documents are original copies, the student must request their return within two years of application. At the end of this period, the records are destroyed.

Immigrant Students

Immigrant applicants for admission at the undergraduate level are admissible under the same guidelines as U.S. citizens except that applicants, including transfer applicants, whose native language is other than English must demonstrate a satisfactory level of English proficiency to pursue an approved course of study.

TRANSFER ADMISSION

A student who has attended any regionally accredited institution of higher education following graduation from high school and attempted 12 or more credits will be considered for admission as a transfer student. Transfer applicants must be in good academic and disciplinary standing at their previous institutions to be eligible for transfer to the University of Maryland at College Park.

When the number of students desiring admission exceeds the number that can be accommodated at this institution, or in a particular professional or specialized program, admission will be based on overall grade point average and the strength of the academic program the student has pursued.

Requirements

Admission for transfer applicants is primarily based on the number of credits a student has earned and the cumulative grade point average for all college-level work. In calculating eligibility, the University will use the average stated on the transcript by the sending institution. When an applicant has attended more than one institution, a cumulative average for all previous college work attempted will be computed. To be considered, course work must have been completed at a regionally accredited college or university. All students with grade point averages below 3.0 will be considered on a space-available basis. These requirements apply to all transfer candidates, including those seeking to transfer from another institution in the University of Maryland System. In accordance with Maryland Higher Education Commission transfer policies, applicants from Maryland community colleges are, in some instances, given special consideration, and, when qualified, may be admitted with a cumulative grade point average of 2.0 or higher. Students who were not admissible as high school seniors must complete at least 28 semester hours with the grade point average as stated above.

Optimal Application Dates

Semester	Date
Spring	December 1
Fall	July 1

Transfer from Maryland Community Colleges

Currently, Maryland residents who attend Maryland public community colleges may be admitted in accordance with the criteria outlined in the general statement above. The university subscribes to the policies set forth in the Maryland Higher Education Commission transfer policies. When the number of students desiring admission exceeds the number that can be accommodated in a particular professional or specialized program, admission will be based on criteria developed by the University to select the best qualified students.

Articulated transfer programs are available at each Maryland community college. An articulated transfer program is a list of community college courses that best prepare applicants for a particular course of study at the University of Maryland at College Park. Applicants who take appropriate courses specified in the articulated program and earn acceptable grades are guaranteed transfer with no loss of credit. Articulated transfer programs help students plan their new programs after changing career objectives. Computerized articulation information, called ARTSYS, is available at the Office of Undergraduate Admissions at the University of Maryland at College Park and in the transfer advisor's office at each of the community colleges. Applicants can eliminate all doubt concerning transfer of courses by following articulated programs.

General Transfer Information

Admitted students will receive a preliminary review of transfer credit within two weeks after receiving the letter of admission. An official review of

transfer credit occurs thereafter, with final determination of applicability made by an academic advisor/evaluator in the office of the appropriate dean for the major. Generally, college-level courses completed at regionally accredited institutions will transfer, provided that grades of at least "C" are earned and the course content is similar in content and scope to work offered at College Park. The regional accrediting bodies are: Middle States Association of Colleges and Schools; New England Association of Schools and Colleges; North Central Association of Colleges and Schools; Northwest Association of Schools and Colleges; Southern Association of Colleges and Schools; and Western Association of Schools and Colleges. Up to 60 credits from a community or two-year college may be applied towards the degree. Students are required to complete at least their final 30 credits on the College Park campus to earn a degree.

Transfer of course work completed at Maryland public colleges and universities is covered by the Maryland Higher Education Commission (MHEC) transfer policies (see complete text later in this section). College Park will accept grades of "D" or better from appropriate course work completed at a regionally-accredited Maryland public institution, including other institutions in the University of Maryland System.

The Transfer Credit Center provides articulation information and assistance to students and transfer advisors. The Center, a joint effort between the Offices of Undergraduate Admissions and Records and Registration, is in the process of computerizing and consolidating the transfer credit evaluation process. It provides incoming students from domestic secondary institutions with information on acceptability of credits and transfer equivalencies, subject to adjustment by advisors within the student's individual program. Certain courses (e.g., those not appearing or not fully elaborated in the sending institution's current catalog) may require additional information before evaluation.

Each college-level course will be evaluated individually, with applicability toward major or general education requirements determined by the appropriate academic unit. College Park does not transfer blocks of courses, such as those completed through the Associate's Degree. See the appropriate sections of the catalog for specific general education and major requirements.

Credit will be posted to the College Park record only from official transcripts sent from the institution at which the credit was completed. Students who have earned credit through Advanced Placement (AP), International Baccalaureate, or College-Level Examination Program (CLEP) subject area exams must have scores sent directly from the testing board, even if they are already posted on a transcript from another institution.

SOURCE	ACCEPT CREDITS?	EQUIVALENT OR REQUIRED CREDITS	GRADES/SCORES WHERE APPROPRIATE
ACE Non-Collegiate Courses	No		
Advanced Placement Program (CEEB)	Yes	E or R ¹	3 or higher (see chart in this chapter)
CLEP	Yes	E or R ¹	See chart in chap. 4
Community College of the Air Force	Yes	E or R ¹	C- or higher equivalent grade as appropriate to department
Correspondence courses	No		
Dantes	No		
Defense Language Institute	Yes	E or R ¹	Scores as Recommended by A.C.E.
Departmental exams from other colleges	Yes	E or R ¹	C- or higher

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International Baccalaureate	Yes	E or R ¹	5 or higher
Life experience	No, unless validated through CLEP or UMCP Departmental exam		
Military credit	No		
Nursing school courses: by transfer/by challenge exam	No ²		
Other articulation agreements (proprietary schools, public agencies, etc.)	No, unless a newly-formed Maryland public institution operating under auspices of MHEC		
PONSI non-collegiate work	No		
Portfolio credits from other colleges	No		

- ¹ Courses must be similar in depth and scope to UMCP courses. Applicability is determined by the appropriate dean.
- ² Professional courses are generally not transferable. Courses taken at a regionally-accredited institution may be reviewed by the appropriate dean.

Statement on Transfer of Course Credit

UMCP welcomes transfer students and has transfer agreements (sometimes referred to as "articulation" agreements) to encourage and aid students in their efforts to take appropriate courses prior to transfer. Each course is evaluated individually for students seeking to transfer to UMCP. Credit is granted for courses that are applicable to a Bachelor of Arts or Bachelor of Science degree, and for which a grade of C or above was earned. Courses completed at Maryland public two- or four-year institutions may transfer with grades of D or above provided that course content is appropriate for our academic programs.

Maximum Number of Transfer Credits Accepted

UMCP has direct transfer agreements with all Maryland community colleges, as well as other junior and community colleges outside of the state. UMCP will accept for transfer a maximum of 60 credits from a two-year program for courses in which a grade of C or above was earned, and which are appropriate to an approved curriculum at this institution. See the above paragraph for required course grades.

Maximum Number of Credits Allowed for Non-traditional Learning

Students who have acquired college-level learning through work or other non-collegiate activities may wish to translate their experience into credits at College Park by validation through the national CLEP examination (College-Level Examination Program) or credit-by-examination administered by academic departments. College Park will accept a maximum of 30 hours of credit through examination.

Minimum Number of Credits Required Through Classroom Instruction in the Major Field and for the Degree

UMCP requires a minimum of 120 semester hours of credit for an undergraduate degree; some programs require more. Regardless of the total number of transfer credits, students must complete at least their last 30 credits at UMCP.

Statement on Transfer of General Education Requirements

As directed by the Maryland Higher Education Commission Transfer Policy, transferable courses taken in fulfillment of general education requirements at a Maryland Community College will be applied toward College Park's

CORE requirements. Since College Park requires more general education credit than do the Maryland community colleges, additional courses may need to be taken to fulfill our lower-division general education program. Careful planning with an academic advisor will ensure that students take appropriate credit and maximize their credit transfer. The total number of general education credits for a Maryland Community College transfer student will not exceed that required of native students.

MARYLAND HIGHER EDUCATION COMMISSION TRANSFER POLICIES

Authorization

These Student Transfer Policies, as adopted by the Maryland Higher Education Commission, will supersede the transfer policies in effect since 1972, as modified and adopted in 1979. These policies shall be effective and applicable to students first enrolling in Maryland public post-secondary educational institutions in Fall 1990, and thereafter.

Applicability of Policies

These transfer policies and procedures apply to admission, credit transfer, program articulation, and related matters for undergraduate students who wish to transfer between Maryland public colleges and universities. The Maryland Higher Education Commission also recommends them to Maryland independent institutions.

Rationale

A major premise of the Maryland public higher education system is that a student should be able to progress from one segment of higher education to another without loss of time or unnecessary duplication of effort. The Maryland Higher Education Commission's objective is to ensure that a student who intends to complete a baccalaureate degree and who begins his or her work at a community college, is able to move towards the completion of that degree by transferring to a baccalaureate degree-granting institution without loss of credit or unnecessary duplication of course content. At the same time, the Commission recognizes that some students change their educational objectives as they progress in their studies, indeed, sometimes because their studies expose them to new ideas and possibilities. These students should also be able to complete their general education courses and have them transfer without loss of credit.

One means of accomplishing this objective is through the development of recommended transfer programs between two- and four-year institutions. A recommended transfer program, developed by careful planning and agreement between specific two- and four-year institutions, is that recommended sequence of courses which a student takes at a community college which will constitute the first two years of a baccalaureate degree program at a Maryland public institution of higher education.

The Maryland Higher Education Commission recognizes that students select institutions of higher education for a variety of reasons. These policies also recognize that each Maryland public college or university has a separate and distinct mission, and that each has the responsibility to establish and maintain standards of expectations for courses, programs, certificates, and degrees consistent with that mission. Nevertheless, effective and efficient transfer of credits between and among these institutions must occur within the larger context of the statewide structure of baccalaureate and community college education.

Successful and harmonious articulation depends upon:

- Firm agreement that the needs of the student should be a primary concern in developing articulation procedures, while maintaining the integrity of educational programs;
- The establishment of clear and equitable policies to assure optimum accessibility for transfer students with minimal loss of credits and minimal duplication of course content;
- Mechanisms for evaluating and resolving difficulties students may encounter in moving from one school to another;
- Free and continuous communications among institutions;
- Mutual respect for institutions and their missions;
- Adaptability, within a context of understanding that changes affect

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not only the institution making changes but also the students and institutions impacted by the changes;

- Free exchange of data among institutions; and
- Timely exchange of information relative to students' progress.

The intended principal benefactor is the student, whose uninterrupted progress towards a degree—based on successful academic performance—is best served by the open exchange of current information about programs, and is best protected by a clear transfer policy pertaining to the public segments of higher education in Maryland.

The State's interests are similarly served through such a policy, which results in the optimal use of its higher education resources by reducing the costly duplication that results in the needless waste of the valuable time and effort of Maryland students, faculty, and administration.

Institutional interests and missions are also protected by this systematic approach, which permits them to incorporate into their academic planning more accurate projections about the programmatic backgrounds of transferring students.

In more specific ways this document's purpose is to:

- Define broad areas of agreement among the public two-year and four-year institutions of higher education pertaining to facilitating the transfer of students within these segments;
- Provide a mechanism for continuous evaluation of programs, policies, procedures, and relationships affecting transfer of students;
- Provide such revisions as are needed to promote the academic success and general well-being of the transfer student;
- Provide a system of appeals beginning on the campus level to resolve difficulties that students experience in transfer.

While policies and procedures can be established which facilitate the transfer of students, it is the responsibility of the student, as the principal in the process, to know and follow the procedures defined.

I. Policies

The fair and equal treatment of "native" and "transfer" students is the fundamental principle of these policies.

A. Admission

1. Transfer with the Associate degree or 56 or more credits
 - a. Students who have completed the Associate degree or students

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same program. (For example, if a "native" student's "D" grade in a specific course is acceptable in a program, then a grade of "D" earned by a transfer student in the same course is also acceptable in the same program.)

- b. Credit earned in or transferred from a community college normally shall be limited to half the baccalaureate degree program requirement, but in no case more than 70 credits, and to the first two years of the undergraduate educational experience.

2. Non-Traditional Credit

- a. The assignment of credit for AP, CLEP, or other nationally recognized, standardized examination scores presented by transfer students will be determined according to the same regulations that apply to native students in the receiving institution, and such assignment must be consistent with the State minimum requirements.

- b. Transfer of credit from the following areas shall be consistent with the State minimum standards and shall be evaluated by the receiving institution on a course-by-course basis:

- technical courses from career programs;
- course credit awarded through articulation agreements with other segments or agencies;
- credit awarded for clinical practice or cooperative education experiences; and
- credit awarded for life and work experiences.

The basis for the awarding of the credit shall be indicated on the student's transcript.

- c. The baccalaureate degree granting institution shall inform transfer students of the procedures through which coursework for which there is no clear equivalency can be validated, such as ACE recommendations, portfolio assessment, credit through challenge, examinations and satisfactory completion of the next course in sequence in the academic area.

- d. The baccalaureate degree-granting institution shall use validation procedures when a transferring student successfully completes a course at the lower division level which the degree-granting institution offers at the upper division level, and once validated, the credits earned for the course shall be substituted for the upper division course.

D. Program Articulation:

Recommended transfer programs will be developed through consultation between the sending and receiving institutions. As such, each recommended transfer program represents an agreement between the two institutions that allow students aspiring to the baccalaureate degree to plan their programs. These programs will constitute freshman/sophomore level casework to be taken at the community college in fulfillment of the receiving institution's lower division coursework requirement.

II. Policies to Promote the Academic Success and General Well-Being of Transfer Students

A. By the Sending Institutions:

1. Students who enroll at Maryland community colleges shall be encouraged to complete the Associate degree or to complete 56 hours in a recommended transfer program which includes both general education courses and courses applicable toward the program at the receiving institution.
2. Community college students are encouraged to choose as early as possible the institution and program into which they expect to transfer.
3. Sending institutions shall provide to community college students information about the specific transferability of courses at four-year colleges.
4. Information about transfer students who are capable of honors

work or independent study shall be transmitted to the receiving institution.

5. The sending institution should promptly supply the receiving institution with all the required documents provided the student has met all requirements of the sending institution for transfer.

B. By the Receiving Institutions:

1. Admission requirements and curriculum prerequisites shall be stated explicitly in institutional publications.
2. Transfer students from newly established public colleges which are functioning with the approval of the Maryland Higher Education Commission shall be admitted on the same basis as applicants from regionally accredited colleges.
3. The receiving institution shall evaluate the transcripts of degree seeking transfer students as expeditiously as possible, and shall notify students of the results no later than at the completion of the students' first semester of enrollment at the receiving institution. Students shall be informed both of which courses are acceptable for transfer credit and which of those are applicable to the student's intended program of study.
4. Transfer students shall be given the option of satisfying institutional graduation requirements which were in effect at the receiving institution at the time they enrolled as freshmen at the sending institution. In the case of major requirements, the transfer student has the option of satisfying the major requirements in effect at the time when the student was identifiable as pursuing the recommended transfer program at the sending institution. These conditions are applicable to the student who has been continuously enrolled at the community college by completing a minimum of 12 hours within the calendar year.

III. Maintaining Programmatic Currency, Student Appeals, and Periodic Review

A. Programmatic Currency:

1. Receiving institutions shall provide to the community college current and accurate information on recommended transfer programs and the transferability status of courses. Community college students shall have access to this information.
2. Recommended transfer programs will be developed with each community college whenever new baccalaureate programs are approved by the degree-granting institution.
3. When considering curricular changes, institutions shall notify each other of the proposed changes that might affect transfer students. An appropriate mechanism shall be created to ensure that both two and four-year public colleges provide input or comments to the institution proposing the change. Sufficient lead time shall be provided to affect the change with minimum disruption. Transfer students shall not be required to repeat equivalent coursework successfully completed at the community college.

B. Appeal Process:

1. Notification of denial of transfer credit by the receiving institution

A receiving institution must inform a transfer student in writing of the denial of transfer credit no later than mid-semester of the transfer student's first semester provided that all official transcripts have been received at least 15 working days before mid-semester. If transcripts are submitted after 15 working days before mid-semester of the student's first semester, the receiving institution must inform the student of credit denied within 20 working days of receipt of the official transcript.

A statement of the student's right to appeal the denial and a notification that this appeal process is available in the institution's catalog shall accompany the notification of denial of transfer credit.

2. Student appeal to receiving institution

If a student believes she/he has been denied transfer credits in violation of the State Student Transfer Policy, she/he must initiate an appeal by contacting the receiving institution's Transfer Coordinator or other responsible official of the receiving institution within 20 working days (4 weeks) of receiving notice of the denial

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of credit. The receiving institution shall inform the student of this time limitation at the same time as the transfer of credit is denied.

3. Response by receiving institution

The receiving institution must respond to the student appeal within 10 working days (2 weeks). The institution may either grant or deny the appeal. The institution's reasons for denying an appeal must be conveyed to the student in written form.

4. Appeal to sending institution

If the student has been denied transfer credit after an appeal to the receiving institution, the student may request the sending institution to intercede on his/her behalf by contacting the Transfer Coordinator of the sending institution. The student must make this appeal to the sending institution within 10 working days (2 weeks) of having received the decision of the receiving institution.

5. Consultation between sending and receiving institutions

Representatives of the two institutions shall have 15 working days (3 weeks) to resolve the issues involved in the appeal. The sending institution will inform the student of the result of the consultation.

6. Appeal to the Student Transfer Advisory Committee

If the transfer of credit is still denied after consultations between the sending and receiving institutions, and the sending institution considers the student's appeal to have sufficient merit, the sending institution may appeal in writing to the Secretary of Higher Education to request that the Student Transfer Advisory Committee review the student's appeal and make a ruling on the merit of the appeal. The sending institution must make this appeal to the Secretary within 10 working days (2 weeks) of having informed the student of the result of the consultation between the two institutions.

In the absence of an appeal to the Secretary by the sending institution, if the credit is still denied, the student may appeal in writing to the Secretary to request that the Student Transfer Advisory Committee review the student's appeal and make a ruling on the merit of the appeal. The student must make this appeal to the Secretary within 10 working days (2 weeks) of either being informed of the result of the consultation between the two institutions or, if the student receives no notification, within 10 working days (2 weeks) of the expiration of the time period of the sending institution's right to appeal.

7. Consideration and action by the Student Transfer Advisory Committee

The Student Transfer Advisory Committee shall receive relevant documentation, opinions, and interpretations in writing from the sending and receiving institutions and from the student at its next regularly scheduled meeting after the Secretary has received an appeal from a sending institution or from a student.

The Committee will hold a hearing if it deems a hearing to be necessary to act upon the appeal.

8. Advisory opinion of the Secretary

After receiving testimony on the merits of the appeal from the sending and receiving institutions, the Student Transfer Advisory Committee shall render an advisory opinion on the merits of the appeal to the Secretary of Higher Education. The Secretary will then convey the opinion of the Student Transfer Advisory Committee to the appropriate segmental chief executive for disposition.

C. Periodic Review:

1. The progress of students who transfer from two-year and four-year institutions within the State shall be reported annually by the receiving institution to each community college and to the Secretary of the Maryland Commission of Higher Education. Such information shall include longitudinal reports on the subsequent academic success of enrolled transfer students, including graduation rates, by major subject areas. Comparable information on the progress of native students shall be included.

2. Each public institution of higher education shall designate a Transfer Coordinator, who serves as a resource person to transfer students at either the sending or receiving campus, and who is responsible for overseeing the application of the policies this plan. The Transfer Coordinator shall also assist in interpreting transfer policies to the individual student and to the institution.

3. The Maryland Higher Education Commission shall establish a permanent Transfer Advisory Committee that meets regularly to review transfer issues and recommend policy changes as needed. The committee shall also arbitrate disagreements as necessary and receive written appeals as described in the "student appeals" section above.

4. The Transfer Advisory Committee shall review these transfer policies at least every five years and recommend changes as necessary.

IV. Definitions

A. Native Student: A student whose initial college enrollment was at a given institution of higher education and who has not transferred to another institution of higher education since that initial enrollment.

B. Parallel Programs: The program of study (or courses) at one institution of higher education which has comparable objectives as those at another higher education institution, e.g. a transfer program in psychology in a community college is definable as a parallel program to a baccalaureate psychology program at a four year institution of higher education.

C. Receiving Institution: The institution of higher education at which a transfer student currently desires to enroll.

D. Recommended Transfer Program: A planned program of courses, including both general education and courses in the major, taken at the community college which is applicable to a baccalaureate program at a receiving institution; ordinarily the first two years of the baccalaureate degree.

E. Sending Institution: The institution of higher education of most recent previous enrollment by a transfer student at which transferable academic credit was earned.

F. Transfer Student: A student entering an institution for the first time with academic credit earned at another institution which is applicable for credit at the institution the student is entering.

Transfer from University of Maryland System Institutions

Students who attend other University of Maryland System (UMS) degree-granting institutions will have general education credits transferred within the system under a new 1994 agreement. The 11 UMS degree-granting institutions are: Bowie State University, Coppin State University, Frostburg State University, Salisbury State University, Towson State University, University of Baltimore, University of Maryland at Baltimore, University of Maryland Baltimore County, University of Maryland at College Park, University of Maryland Eastern Shore, and University of Maryland University College.

Under this agreement, students who have completed the general education sequence at a UMS degree-granting institution will have completed the general education sequence at College Park. Students who have not completed the general education sequence at a UMS degree-granting institution before transfer will be required to complete College Park's general education sequence. Any course taken to fulfill general education at the previous institution will be applied to College Park's sequence. In either case, College Park (the receiving institution) may require up to 12 credits of general education requirements beyond those which the student transfers to this institution. Please contact your College Park advising college or the Office of Undergraduate Admissions for further information.

RESIDENCY INFORMATION

Determination of In-State Status for Admission, Tuition, and Charge Differential Purposes: See Appendix H for the complete text of this policy.

An initial determination of in-state status for admission, tuition, and charge-differential purposes will be made by the University at the time a student's application for admission is under consideration. The determination made at that time, and any determination made thereafter, shall prevail in each

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semester until the determination is successfully challenged. Students may challenge their classification by submitting a petition. Petitions are available in the Office of Undergraduate Admissions. The deadline for meeting all requirements for in-state status and for submitting all documents for reclassification is the last day of late registration for the semester if the student wishes to be classified as an in-state student.

The volume of requests for reclassification may necessitate a delay in completing the review process. It is hoped that a decision in each case will be made within 90 days of receipt of a request for redetermination and all necessary documentation. During this period of time, or any further period of time required by the University, fees and charges based on the previous determination must be paid. If the determination is changed, any excess fees and charges will be refunded.

Petitions, related documents and questions concerning the policy of the University of Maryland for the determination of in-state status should be directed to the Campus Classification Office, 0405B Marie Mount Hall, University of Maryland, College Park, Md. 20742, 405-2030.

Students classified as in-state for admission, tuition, and charge-differential purposes are responsible for notifying the office of Undergraduate Admissions in writing within 15 days of any change in their circumstances that might in any way affect their classification at the University of Maryland at College Park.

The written notice of change in circumstances or questions concerning the policy of the University of Maryland for the determination of in-state status should be directed to the Office of Undergraduate Admissions, Ground Floor, Mitchell Building.

READMISSION AND REINSTATEMENT

Students who do not maintain continuous registration must apply for readmission or reinstatement to reenroll at the University. A student who was previously admitted and did not register for that semester must apply again for admission. A student who was previously admitted, registered, and canceled this registration must also apply again for admission.

Readmission

Students must apply for readmission if they interrupt registration for one or more semesters and were not academically dismissed at the conclusion of the last semester of attendance.

Reinstatement

Students who are academically dismissed from the University must apply for reinstatement. All applications for reinstatement are reviewed by a Faculty Petition Board. Students may apply for reinstatement for the semester immediately following dismissal or for any subsequent semester. The Board members are empowered to grant reinstatement if circumstances warrant such action.

Students who are denied reinstatement may apply for future reinstatement in accordance with published deadlines. Students may be required to comply with specific recommendations made by the Faculty Petition Board in order to qualify for reinstatement.

Deadlines

There are no deadlines for **readmission**. For full consideration, students applying for **reinstatement** must observe the following deadlines:

Fall Semester—July 1
Spring Semester—December 1
Summer Session I—May 1
Summer Session II—June 1

*All students are encouraged to apply early in order to take advantage of early registration.

Summer School

Students who are dismissed at the end of the fall semester are not eligible to attend summer sessions unless or until they are approved for reinstatement. Students dismissed at the end of a spring semester may attend the first and/or second summer sessions prior to being reinstated. However, these students must be approved for reinstatement in order to

attend during the subsequent fall semester.

Clearances

Clearances from Judicial Programs, the Bursar's office, Health Center, or International Education Services may be requested of the applicant.

Applications

Applications for readmission and reinstatement are available at the Information Counter, Undergraduate Admissions, Ground Floor, Mitchell Building. Applications may also be requested by calling 314-8385.

Additional Information

For additional information contact the Reenrollment Office, 0117 Mitchell Building, University of Maryland, College Park, Md. 20742, 314-8382.

GRADUATE SCHOOL ADMISSION

Those who have earned or will earn a bachelor's degree at a regionally accredited college or university in the United States, or the equivalent of this degree, as determined by the University of Maryland at College Park, in another country will be considered for admission to the graduate school at College Park. Criteria are listed in the Graduate School's Application Brochure obtainable from the graduate school. Requests for information about graduate programs or correspondence concerning application for admission to the graduate school at the University of Maryland at College Park should be addressed to Admissions Office, University of Maryland Graduate School, Lee Building, College Park, Md. 20742. To request an application by telephone, call 314-9304.